

## **GRAIN OPERATIONS**

**CEDAR GROVE & RANDOM LAKE, WI • GRAIN**

### **Description**

Reports to Location Manager

This position is responsible for elevator operations including grain handling, safety and maintenance, rolling stock, and customer service.

### **REQUIREMENTS:**

- Ability to read, count, and write to accurately complete all documents.
- Ability to lift a minimum of 50 pounds.
- Ability to work extended hours and days during busy seasons.
- Must have high school diploma or equivalent.
- Must possess valid Class A CDL and Medical Card (if required) or the ability to obtain one.
- Basic computer skills and the ability to use the computer to enhance grain handling is preferred.
- Occasionally will be exposed to extreme weather conditions (hot, cold, wet, etc.) and noisy conditions.
- Working conditions may include dust, fumes, chemicals, and electrical hazards with appropriate safety measures.
- Ability to work at varying heights (100 + feet) - climbing grain bins, legs, etc.
- Exhibits essential abilities including basic business knowledge, collaboration with fellow employees, communication, customer oriented, decision making and skill development.
- Performs all other support functions as assigned.

### **RESPONSIBILITIES:**

- Responsible for grain handling - incoming, stored, and outgoing grain.
- Housekeeping generally involved with the handling of grain.
- Follow OSHA, state, and federal safety regulations.
- Maintenance and professional appearance of equipment and facilities.
- Provides professional customer service that results in a pleasant experience for customers.
- Performs related duties as they are assigned.
- Responsible for maintaining company equipment according to company standards, follows the company Uniform Policy, and maintains an appropriate professional image.

Job candidate will be required to successfully pass a background check and pre-employment drug screen. Willing to train the right candidate on responsibilities of grain handling.

### **CONTACT –**

**Mark Mentink: 920-400-1646 or Greg Navis: 920-946-5511**